

Certified Accounting Technician (CAT)

Group size and training schedule

For the Accounting Technician course, the choice is made to work with a group of 25 students. We provide blended learning and this involves:

- part of the course is online, with the student being able to manage the place and time they learn,
- another part of the course is instructor-led, conducted through webinars and face to face learning where needed.

The face to face moments are conducted during 3 nights max per week. Per night, one courses of maximally 150 minutes is conducted whereby practical exercises and questions are answered.

Subscription procedure

The subscription starts with full completion of the subscription form. This form must be submitted at the training administration office. Upon subscription, the following documents must be submitted:

- Color copy of ID or passport
- Certificate from CBB (uittreksel van CBB)
- One (1) passport photo
- Color copy of diploma and lists of marks VOS (Dutch and English version)
- Guarantee letter¹

Self-check online module

ACCA has designed a self-check online module for the subjects Mathematics and English to provide feedback to the students on their entry levels in English and Mathematics. The self-check modules are free and non-compulsory, please see the website: <http://studentvirtualllearn.accaglobal.com>

Concentric three-level structure

The training for Certified Accounting Technician distinguishes three levels: an introductory, intermediate and advance level. All subjects of the first two levels are compulsory, the third level has three compulsory subjects and two choice subjects. To obtain the diploma and CAT title, it is required to successfully pass 9 subjects, as well as the ethical exam (FIP) and the practical component (FPER).

Curriculum subjects

The curriculum consists 9 subjects. Below is the sequence that is followed for conducting the subjects:

Introductory level

FA1 Recording Financial Transactions
MA 1 Management Information

Intermediate level

FA2 Maintaining Financial Records
MA2 Managing Costs and Finances

¹ If your employer pays for the costs of this training, please also enclose an approval statement from your employer.

Advanced level

FBT Business and Technology
FMA Management Accounting
FFA Financial Accounting

Options (two to be completed)

FTX Foundations in Taxation
FFM Foundations in Financial Management
FAU Foundations in Audit

Exams

ACCA distinguishes between on demand CBE and session CBE exams.
CBE exams are computer based and can be administered at all times at an acknowledged institute.

The first seven subjects of the CAT training regard on demand CBE exams, the other 2 subjects regard session CBE exams. At the end of each semester, there is an exam round which only applies to the on demand CBE exams.

FFM and FAU exams are home based session CBE's and administered twice a year, in the months June and December.

All questions regarding these exams you can directly address to ACCA, these are the rules from ACCA regarding exam centers.

In Suriname, SCA is the official on demand ACCA Computer Based Exam Center.

Exam conditions:

1. The maximum registration term for students to pass all exams is seven years.
2. For passing the exams, a score of 50% applies.
3. There are two exam periods per year - in June and December, for the home based session CBE's.
4. The on demand CBEs are administered at SCA.
5. Students are not allowed to take part in more than four exams per exam period.
6. Students must pass at least 3 exams of the 1st school year before they can progress to the 2nd school year.

Costs per training year

The study consists of the following costs:

	1st school year EUR		2nd school year EUR
Subscription fee	225	Subscription fee	225
Tuition fees including one exam	1,675	Tuition fees including exam	1,675
Total 1e school year	1,900	Total 2e school year	1,900

1st school year Introductory level

College January - April / Exam in May

FA1 Recording Financial Transactions
MA 1 Management Information

Intermediate level

College June - October / Exam in November

FA2 Maintaining Financial Records
MA2 Managing Costs and Finances

Cost for RE-exam

Introductory level

FA1 Recording Financial Transactions	80
MA 1 Management Information	80
FA2 Maintaining Financial Records	80
MA2 Managing Costs and Finances	80

2nd school year

Advanced level

College January - April / Exam in May - June

FBT Business and Technology
FMA Management Accounting
FFA Financial Accounting

Options (two to be completed)

College July - October / Exam in December

FTX Foundations in Taxation
FFM Foundations in Financial Management
FAU Foundations in Audit

Cost for RE-exam

Advanced level

FBT Business and Technology	108
FMA Management Accounting	108
FFA Financial Accounting	108
Options (two to be completed)	
FTX Foundations in Taxation	152
FFM Foundations in Financial Management	152
FAU Foundations in Audit	152

Study financing

For study financing options, we refer you to the following bank that have successfully granted study financing.

- Nationale Ontwikkelingsbank Suriname
- Internal financing is also possible.

Practical experience requirement

It is desirable that students are employed during their study in a position that has common grounds with the training, in view of the simultaneous completion of the theoretical component of the training with the practical component. This implies a practical experience of 12 months. All prior work experience in a financial position also apply as practical experience and can be used for the practical experience requirement.

The Foundation in Practical Experience Requirement (FPER) is a document with assignments to be carried out by the student for assessment by the work place mentor. These exercises are noted on the FPER form which can be requested by the student via their personal account (myACCA). In addition to the theoretical component, students must also pass the FPER and the Foundation in Professionalism (FIP) exam before they can be considered for the diploma.

Costs of study material

The costs for E-books and Enhanced Classroom (ECR) is included in the fee per schoolyear.

More information

Do you still have any queries, please contact us for a personal interview.

For appointments, call 425 766 or 715 6302, from Monday – Friday, 08:00 to 12:00 hr. or send an e-mail to info@surinamecollegeofaccountancy.com

For more general information, visit the websites:
www.surinamecollegeofaccountancy.com
www.accaglobal.com