

Certified Accounting Technician (CAT)

Group size and training schedule

For ACCA's Accounting Technician training, the choice is made to work with a group of approx. 25 students. The courses are conducted during 3 nights per week. Per night, two courses of maximally 150 minutes are conducted whereby practical exercises and questions are answered in the last 30 minutes.

Subscription procedure

The subscription starts with full completion of the subscription form. This form must be submitted at the training administration office. Upon subscription, the following documents must be submitted:

- Color copy of ID or passport
- Certificate from CBB (uittreksel van CBB)
- One (1) passport photo
- Color copy of diploma and lists of marks (Dutch and English version)
- Guarantee letter¹

Self-check online module

ACCA has designed a self-check online module for the subjects Mathematics and English to provide feedback to the students on their entry levels in English and Mathematics. The self-check modules are free and non-compulsory, please see the website: <http://studentvirtualearn.accaglobal.com>.

Concentric three-level structure

The training for Certified Accounting Technician distinguishes three levels: an introductory, intermediate and advance level. All subjects of the first two levels are compulsory, the third level has three compulsory subjects and two choice subjects. To obtain the diploma and CAT title, it is required to successfully pass 9 subjects, as well as the ethical exam (FIP) and the practical component (FPER).

Curriculum subjects

The curriculum consists of 9 subjects.

Below is the sequence that is followed for conducting the subjects:

Introductory level

FA1 Recording Financial Transactions
MA 1 Management Information

Intermediate level

FA2 Maintaining Financial Records
MA2 Managing Costs and Finances

¹ If your employer pays for the costs of this training, please also enclose an approval statement from your employer.

Advanced level

FMA Management Accounting
FFA Financial Accounting
FBT Business and Technology

Options (two to be completed)

FTX Foundations in Taxation
FFM Foundations in Financial Management
FAU Foundations in Audit

Exams

ACCA distinguishes between on demand CBE and session CBE exams.
CBE exams are computer based and can be administered at all times at an acknowledged institute.

The first seven subjects of the CAT training regard on demand CBE exams, the other 2 subjects regard session CBE exams. At the end of each semester, there is an exam round which only applies to the on demand CBE exams.

FFM and FAU exams are session CBE's and administered twice a year, in the months June and December at a location chosen by British Council. The costs are GBP 30 per subject, these costs are not included in the college fee.

All questions regarding these exams you can directly address to ACCA, these are the rules from ACCA regarding exam centers.

In Suriname, SCA is the official on demand ACCA Computer Based Exam Center.

Exam conditions:

1. The maximum registration term for students to pass all exams is seven years.
2. For passing the exams, a score of 50% applies.
3. There are two exam periods per year - in June and December, for the Session CBE's.
4. The CBEs are administered at SCA and are on demand.
5. Students are not allowed to take part in more than four exams per exam period.
6. Students must pass at least 3 exams of the 1st school year before they can progress to the 2nd school year.

Costs per training year

The study consists of the following costs:

	1st school year EUR		2nd school year EUR
Subscription fee	225	Subscription fee	225
Collegegeld inclusief examen	2,400	Collegegeld inclusief examen	2,400
Total 1e school year	2,625	Total 2e school year	2,625

1st school year

Introductory level
College Oct - Jan & Exam in Febr - March
 FA1 Recording Financial Transactions
 MA 1 Management Information

Intermediate level
College April - June & Exam in June - July
 FA2 Maintaining Financial Records
 MA2 Managing Costs and Finances

Cost for RE-exam
Introductory level

FA1 Recording Financial Transactions	75
MA 1 Management Information	75
FA2 Maintaining Financial Records	75
MA2 Managing Costs and Finances	75

2nd school year

Advanced level
College Oct - Jan en Examen in Febr
 FMA Management Accounting
 FFA Financial Accounting
 FBT Business and Technology

Options (two to be completed)
College March - May & Exam in June
 FTX Foundations in Taxation
 FFM Foundations in Financial Management
 FAU Foundations in Audit

Cost for RE-exam
Advanced level

FMA Management Accounting	105
FFA Financial Accounting	105
FBT Business and Technology	105
Options (two to be completed)	
FTX Foundations in Taxation	130
FFM Foundations in Financial Management	130
FAU Foundations in Audit	130

Study financing

For study financing options, we refer you to the following banks that have successfully granted study financing.

- Nationale Ontwikkelingsbank Suriname;
- Internal financing is also possible, subject to two priority determined repayment terms.

Practical experience requirement

It is desirable that students are employed during their study in a position that has common grounds with the training, in view of the simultaneous completion of the theoretical component of the training with the practical component. This implies a practical experience of 12 months. All prior work experience in a financial position also apply as practical experience and can be used for the practical experience requirement.

The Foundation in Practical Experience Requirement (FPER) is a document with assignments to be carried out by the student for assessment by the work place mentor. These exercises are noted on the FPER form which can be requested by the student via *myACCA*. In addition to the theoretical component, students must also pass the FPER and the Foundation in Professionalism (FIP) exam before they can be considered for the diploma.

Costs of study material

Students can purchase the study material, well in advance of the courses, via <https://learningmedia.bpp.com/>

You can also order an 'E-Book' via the BPP website, so that you save shipment and customs costs.

You can order the study material via credit card after which the E-Books are promptly delivered per e-mail. Maximally 15% of E-Books can be printed and the further contents can be viewed electronically. The costs per E-book costs about € 20 - € 25.

More information

Do you still have any queries?

Please contact us for a personal interview.

Call us for an appointment at 425 766

Monday – Friday, 08:00 – 12:00 hrs. or send an e-mail to info@surinamecollegeofaccountancy.com

For more general information, visit the websites:

www.surinamecollegeofaccountancy.com

www.accaglobal.com